

School Parent Council 2023-24 - Agenda Date: Monday, Nov 20th, 2023 Nottawa Elementary School

Present: Melissa Mortimer, Jen Waldock, Barbara Op't Hoog, Alli Reid, Jim Georgas, Amy Teeter, Jessica Mateu, Kaitlyn Buske, Mark Bonta, Beth Smith, Jessica Smith Regrets: Jennifer Kennedy, Lindsay Robinson-Lund, Catherine Hinderson-Cox, Katrina Walsh, Katheryn Garvin Meeting Chair: Jim Georgas and Mark Bonta

	Agenda Topic	Discussions, Findings, Conclusion	Action Needed	Timeline
	Call to order Welcoming remarks	- Meeting to order at		
1.0	Review and Approve Minutes Oct 16th, 2023	1.1 Recent meeting minutes were circulated prior to the meeting for review and comment and resolution to pass the minutes as presented was requested:  Meeting Called to Order: 6:32pm by Mark Bonta  - Motion to pass: Jen  - Seconded: Jessica  - Vote: PASSED		
2.0	Fundraising Update - Melissa Moritmer, Beth Smith and Catherine Hinderson-Cox - Information, updates	2.1 Beth shared some different options that she had researched. Sandblasting bricks may be the most cost effective.  Plan of action. Need to determine: Where these bricks would go and what would they look like?  What are the costs associated? Is there a cheaper option? Can we put plaques on the outside of the school?  2.2 Discuss next time about the first aid kits when Lindsay Robinson-Lund is present.	Create plan - Melissa Mortimer	By January 22
		2.3 Everyone should start thinking about what we can get for the Experience Auction.	Consider experience auction items - Everyone	Ongoing



3.0	Principal's Report - Melissa Mortimer - Information, updates	3.1 PRO Grant Event- Nov 21st at 7pm at CCI. One Child anti-sex trafficking speaker will present strategies and early warning signs. Local speakers will speak to resources and supports to assist families and youth with mental health resources.  3.2 Book Fair- Overwhelming success! Over \$6000 in sales. Profits will be returned to the school as a credit to purchase resources.  3.3 Character Assembly will be Nov 30th at 11:45am.	
4.0	Financial Report - Melissa Mortimer/ Jennifer Kennedy - updates	<ul> <li>4.1 Lunch Box has raised \$1428.75 up to the end of October.</li> <li>4.2 Popcorn is being sold weekly to support the Grade 8 fields trips profits to date is \$309.</li> <li>4.3 Mabel's labels has turned \$105 so far in profits which is allocated to support General School Needs.</li> <li>4.4 The recess equipment purchased from Kennedy's Apple donation and Meet the Teacher is up and running through school leadership.</li> <li>4.5 The Book Fair had over \$6000 in sales. Proceeds are yet to be calculated but will go directly to purchase new books for the library.</li> <li>4.6 \$100 was sent in our annual donation to the Legion to support Remembrance day from our Community Support budget line.</li> <li>4.7 Two community outreach programs were sent out to the community for the holidays; Nottawa Firefighters Association and Clearview</li> </ul>	



		Church. Families can sign up to be a donor or recipient.		
		4.8 Nottawa will be supporting My Friend's house with a collection drive in December.		
		4.9 Star wish wall will be up soon where families can take a star from the wall and purchase the item and it will fulfill a wish for our school, a family in our community or our partner school Connaught PS.		
5.0	Wellness - Catrina Walsh - Information, updates and ideas	Catrina was absent.		
6.0	Other Business	6.1 Last meeting, social media was raised and everyone was going to go back and review.  Melissa will add us all to Instagram to try it out and decide if we like this and then we will survey the school to see if they want it. We may release this idea during Education Week.	Create instagram account - Melissa	By Jan 22
	Closing Comments and Adjournment	Meeting adjourned at 7:36 Motion to Close: Jim Georgas Passed Next Meeting: Monday, January 22, 2023 6:30PM Virtual		